

## **THE THOMAS LORD AUDLEY SCHOOL – ADMISSION APPEALS NEW INTAKE ADMISSION APPLICATIONS SEPTEMBER 2025**

**3 March 2025** The national offer day for secondary places for September 2025.

If you do not receive an offer of a place at your highest preference school, you can appeal to the school against the decision.

- For applications made in the normal admissions round, appeals must be heard within 40 school days of the deadline for lodging appeals.
- For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged.

The relevant appeal dates for 2025 are:

### **Monday 24 March 2025**

This is the latest date on which you can lodge an appeal against a refusal of a place if you definitely want it heard before the end of the summer term. Please send the appeal form, which can be downloaded from our website or obtained from the school office directly to:

The Clerk to the Governing Committee  
The Thomas Lord Audley School  
Monkwick Avenue  
Colchester  
Essex CO2 8NJ

### **Thursday 5 and Friday 6 June 2025**

These are the dates that the appeals will be heard by an independent appeals panel. Appeals lodged after the deadline of Monday 24 March, appeals will be heard, where possible, in July 2025. September 2025 onwards, any appeals not heard before 19 July. After the appeal hearing you will receive a decision within five school days of the hearing wherever possible.

### **IN-YEAR ADMISSIONS**

If your application for a place has been refused, you have the right to appeal to an independent appeals panel. If you are not sent an appeals form with your refusal letter, please contact the school office who can send you one. You will be given a deadline for lodging the appeal which allows at least 20 school days from the date of notification that your application was unsuccessful to prepare and lodge your appeal. The completed form should be sent to the clerk to the Governing Committee at the school (see address above).

On receipt of the appeal form the school must arrange an appeal hearing within 30 school days of the appeal being lodged. You will receive at least 10 school days' notice of the appeal hearing. You will be given a reasonable deadline to submit additional evidence in order that the clerk can send the appeal papers to all parties.

After the appeal hearing you will receive a decision letter within five school days of the hearing wherever possible.

**On 24 April 2020 the Government released guidelines for schools to follow with regards to the hearing of admission appeals during the pandemic. Those guidelines were extended to September 2024 and we are awaiting further guidance from the Government as to whether appeals can be heard face to face or virtually (via Zoom).**