



The Thomas Lord Audley School

Provider Access Policy

Approved by the Senior Leadership Team under powers delegated by the Governing Body: January 2023

Review period: January 2025

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in Years 8 – 11 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

As a minimum, TLA must offer:

- Two encounters for pupils during the 'first key phase' (Year 8 or 9) that are mandatory for all pupils to attend, to take place any time during Year 8 or between 1 September and 28 February during Year 9.
- Two encounters for pupils during the 'second key phase' (Year 10 or 11) that are mandatory for all pupils to attend, to take place any time during Year 10 or between 1 September and 28 February during Year 11.

Management of provider access requests

A provider wishing to request access should contact:

Contact: Sue Green, Careers Manager

Telephone: 01206 547911

Email: susan.green@tla.school

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to our Careers Manager to identify the most suitable opportunity for you.

Please speak to our named Careers Manager to identify the most suitable opportunity for you. The school's policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students.

These can be found on the school website.

Opportunities for Access

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly and Tutor Group opportunities Careers Development Activities	Assembly and Tutor Group opportunities Careers Development activities including workshops and presentations in relation to Technical / Vocational and Apprenticeship opportunities. Trips to Universities	Assembly and Tutor Group opportunities Careers Development activities including workshops and presentations in relation to Technical / Vocational and Apprenticeship opportunities. Visit to employers
Year 9	Assembly and Tutor Group opportunities Careers Development Activities Duke of Edinburgh Award presentation Visits to employers	Assembly and Tutor Group opportunities Careers Development activities including workshops and presentations in relation to Technical / Vocational and Apprenticeship opportunities. Visit to employers	Assembly and Tutor Group opportunities Careers Development activities including workshops and presentations in relation to Technical / Vocational and Apprenticeship opportunities. Visit to employers Visit to universities

<p>Year 10</p>	<p>Assembly and Tutor Group opportunities</p> <p>Careers Development Activities</p> <p>Duke of Edinburgh Award presentation</p>	<p>Assembly and Tutor Group opportunities</p> <p>Careers Development activities including workshops and presentations in relation to Technical / Vocational and Apprenticeship opportunities.</p> <p>Royal Navy Ready, Steady, Cook Challenge</p> <p>Revision skills workshops with motivation organisation</p> <p>Enrichment activity</p> <p>CV writing</p> <p>Meetings with Careers Adviser</p>	<p>Assembly and Tutor Group opportunities</p> <p>Careers Development Activities</p> <p>Trips to Universities, Sixth Form Colleges and Technical / vocational colleges</p> <p>University Carousel Day</p> <p>Meetings with Careers Adviser</p>
<p>Year 11</p>	<p>Assembly and Tutor Group opportunities</p> <p>Careers Development activities including presentations in relation to Technical / Vocational and Apprenticeship opportunities.</p> <p>Parent Information Evening</p> <p>Interview Skills workshop</p> <p>Mock Interviews</p> <p>NHS Careers Fair</p> <p>Mock Results Day</p> <p>Meetings with Careers Adviser</p> <p>Post 16 applications</p>	<p>Assembly and Tutor Group opportunities</p> <p>Meetings with Careers Adviser</p> <p>Revision skills workshops with University Ambassadors and motivation organisation</p> <p>Post 16 applications</p> <p>Post 16 college interviews</p>	<p>Assembly and Tutor Group opportunities</p> <p>Meetings with Careers Adviser</p> <p>Sixth Form, Technical / Vocational college taster days</p> <p>Post 16 college interviews</p> <p>Post 16 college taster days</p>

	Post 16 college interviews		
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Premises and facilities

The school will make the main hall or classrooms available for assemblies or workshops available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio / visual and other specialist equipment to support provider presentations.

This will all be discussed and agreed in advance of the visit with the Careers Manager.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Department. The Careers Department is available to all students at break and lunch times.