



# **The Thomas Lord Audley School**

## **Provider Access Policy**

Approved by the Senior Leadership Team under powers delegated by the Governing Body: June 2018

Review period: June 2020

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Pupil entitlement**

All pupils in years 8 – 11 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

A provider wishing to request access should contact:

Sue Green, Careers Manager

Telephone 01206 547911

Email [susan.green@tla.essex.sch.uk](mailto:susan.green@tla.essex.sch.uk)

## **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to our Careers Manager to identify the most suitable opportunity for you.

Please speak to our named Careers Manager to identify the most suitable opportunity for you. The school's policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students.

These can be found on the school website.

## Opportunities for Access

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 8</b>	Assembly and Tutor Group opportunities	Assembly and Tutor Group opportunities  Collapsed timetable for PSHE Careers Day input	Assembly and Tutor Group opportunities  Careers Development Activities Week
<b>Year 9</b>	Assembly and Tutor Group opportunities	Assembly and Tutor Group opportunities  Collapsed timetable for PSHE Careers Day input	Assembly and Tutor Group opportunities  Careers Development Activities Week
<b>Year 10</b>	Assembly and Tutor Group opportunities	Assembly and Tutor Group opportunities  Collapsed timetable for PSHE Careers Day input	Assembly and Tutor Group opportunities  Interview Skills  Careers Development Activities Week
<b>Year 11</b>	Assembly and Tutor Group opportunities  Mock Interviews	Assembly and Tutor Group opportunities  Collapsed timetable for PSHE Careers Day input	Assembly and Tutor Group opportunities



## **Premises and facilities**

The school will make the main hall or classrooms available for assemblies or workshops available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio / visual and other specialist equipment to support provider presentations.

This will all be discussed and agreed in advance of the visit with the Careers Manager.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Department. The Careers Department is available to all students at break and lunch times.